



DISCOVERY SAILING CLUB

1300 Discovery Street
Vancouver, B.C. V6R 4L9

Title: LIGHT SPIRIT (CS27) USE POLICY		Sailing Vessel: LIGHT SPIRIT	
Instruction Number: DSC.01.00		Original Issue Date: 2013-04-01	
Applied to Equipment: General		Supersedes:	
References:		File #	
Prepared By: R. Whittaker	Title: Member at Large	Accepted By: Ken Christie	Title: Commodore
Revision History:			
Revision # 007	Revised by: John Gilmour	Revision Date: 2022-04-12	
Rev Detail: Updated to reflect revisions from the Light Spirit Skippers			

Purpose

“So everyone gets to sail”. Discovery Sailing Club (DSC) is a cooperative sailing club. The use policies below are a minimum set of rules whose purpose is to ensure that the Light Spirit is used safely and fairly for the enjoyment of all qualified DSC Skippers. The DSC Executive can modify these use policies, if necessary, at any time and without notice to ensure these goals are met.

1. Date Effective

Date effective: April 12, 2022

2. DSC Skipper

A DSC Skipper is a Skipper who:

- is a member of the Discovery Sailing Club;
- has paid their Light Spirit DSC Skipper fee in full; and
- has been certified by a DSC Light Spirit Trainer utilizing the Skipper Checkout Cruise Checklist: Ken Christie, Lannie Thielen, William McNeel Caird, Ed Vink & John Gilmour.

4. Intended Use

The intended use for the Light Spirit is cruising. Specifically:

- only certified DSC Skippers may reserve and sail or motor the Light Spirit;
- requests for racing in the off season may be accepted by DSC; and
- use of the Light Spirit for any commercial purpose must be approved by executive committee and insurance company.

5. Location of Use and Hours of Use

A DSC Skipper can only sail or motor the Light Spirit to the locations they were qualified to by the DSC Light Spirit Training during the DSC Skipper’s Checkout Cruise. If a DSC Skipper receives further training subsequent to their checkout cruise, they can ask to have their qualifications reviewed by a DSC Light Spirit Trainer.

Under no circumstances shall the Light Spirit be sailed or motored:

- before the commencement of the morning civil twilight or after the commencement of the evening civil twilight (before dawn or after dusk) unless otherwise certified to do so by a DSC Light Spirit Trainer;
- in blue water (offshore);
- exposed areas of the West Coast of BC such as, but not limited to: West Coast of Vancouver Island, Haida Gwaii, Juan da Fuca Straight, etc.; or
- in winds greater than 33 knots.

6. Use of the Spinnaker

The Light Spirit is equipped with a symmetrical spinnaker. While use of the spinnaker can make for an exciting day of cruising, spinnaker use is inherently riskier than cruising with only the white sails. Therefore, the following special spinnaker use rules shall apply:



- only DSC Skippers specially certified to use the spinnaker by a DSC Light Spirit Trainer may use the spinnaker; and
- when cruising, the spinnaker can only be used in winds up to 10 knots.

7. Maximum Occupancy

The Light Spirit was built prior to Federal Regulations that mandated a maximum occupancy nameplate be permanently affixed to the hull. However, in keeping with the spirit of the present Regulations which is essentially not to overload the boat, the maximum number of people (adults and/or children) allowed on the Light Spirit shall be as follows:

Type/Location	#	Reason
Day Sailing in English Bay	6	Rescue from nearby boats is likely or distress signals sent are likely to be seen by people on the shore.
Leaving English Bay	5	Maximum number of sleeping berths on the boat (as per present Regulations)

8. Sailing Season

The sailing seasons are defined as follows:

- Peak Season: May 15 to September 15
- Low Season: September 16 to May 14

9. Light Spirit Bookings

Light Spirit must be reserved online at: <http://discoverysailing.org> → Member Area → Light Spirit Booking. A login name and password can be obtained from the DSC Web Support. The four possible booking types are defined as follows:

<u>Booking Type</u>	<u>Description</u>
AM	Dawn to 2 PM.
PM	2 PM to dusk.
Day	Dawn to dusk.
MDay (Multiday)	Any type of booking that extends beyond a single dawn to dusk day.

Only a DSC Skipper can book the Light Spirit. The booking Skipper must be the on-board skipper at all times.

10. Light Spirit Booking Trip Plan

At the time a Light Spirit Booking is made, a trip plan should be filled out in the comment box provided in the online booking system. At a minimum, trip plans are to include:

- Destination(s) (and dates).
- Number of people on board.
- Expected departure and return times.



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- Skipper contact number.
- Emergency phone #

It is also advisable that a Transport Canada Trip Plan be left with a dependable person if departing on a multiday sailing trip. Trip plan templates can be downloaded from the Transport Canada website at <http://www.tc.gc.ca/eng/marinesafety/debs-obs-preparation-trip-menu-121.htm>.

All skippers must:

- Complete a brief trip completion report in the binder left on-board and
- Submit trip completion report to lightspiritskippers@googlegroups.com

11. Cleaning – Light Spirit should be cleaned after every use. It gets dirty just sitting there at the marina due to birds, dust, and debris landing on it. Cleaning should include the cockpit, seats, winches, deck, etc. There is a hose on the dock to wash down the boat after use.

12. Booking Rates

The booking rates are defined as follows:

Item	Time Frame	Fee
	Annual	\$100 (50% to be reserved in capital appropriation account)
Peak Season	AM	\$30
	PM	\$35
	Day	\$65
	MDay	\$65 per day (Multi-Day)
Low Season	AM or PM	\$25
	Day	\$35
	MDay	\$35 (Multi-Day)

Payment for a booking is due in full upon arrival back at the Burrard Civic Marina. Payments can be made one of the following three ways:

- **PREFERRED:** Electronically, via Interac e-Transfer to the following email address: treasurer@discoverysailing.org. The e-transfer must indicate who the payment is from and the date(s) the payment is for;
- **NOT PREFERRED:** By cheque made out to the “Discovery Sailing Club” and mailed to:
Discovery Sailing Club
1300 Discovery Street
Vancouver, BC V6R 4L9
- **NOT PREFERRED:** Dropping off a cheque at the Jericho Sailing Centre office.

13. Booking Cancellations

A booking can only be cancelled if notification of cancellation occurs:

Booking Type	Number of advanced days of notification
AM or PM or Day	48 hours prior to departure date
MDay	5 calendar days prior to departure date



Skippers can self cancel booking if they are more than 48 hours or more for a single day, or 5 days or more for a multi day trip.

If it is less than the required time period to cancel, the DSC Treasurer must be notified of the cancellation via email for the cancellation to take effect. A DSC Web Support person will also remove the booking from the system so that the Light Spirit can be re-booked.

Where a cancellation occurs after the cancellation cut-off times defined above, the full booking fee is payable in full as described in "Booking Rates" to the DSC Treasurer.

If a skipper cancels and other skipper take the time slot, the original skipper is not responsible.

The skipper cancelling the booking is responsible to notify lightspiritskippers@googlegroups.com to ensure everyone has a chance to fill the booking.

14. Booking Restrictions

To help make certain that everyone has an opportunity to book at least one multiday sail and a single day of sailing on a preferred day – particularly on a weekend in the summer – each DSC Skipper is restricted to the quantity of each booking types as defined below:

Booking Type	Number of Days in Advance	Quantity
AM, PM, or Day	>7	1
MDay	>7	1

Skippers are to only book one single day and one multi-day sail at any one time.

In addition, no MDay booking can be longer than 7 consecutive days.

15. Pets

Absolutely no pets are allowed on board of the Light Spirit.

16. Fuel Policy

It is the skipper’s responsibility to report engine hours to the fleet commodore at the end of each trip, AM/PM or Day trips.

It is the skipper’s responsibility to fuel the Light Spirit with gas at the end of any multiday trip. If the fuel barge is not open, the skipper may leave adequate cash in the binder.

At the end of the season, or during winter, keep minimal gas on board as it goes stale over winter.

17. DSC Skipper Responsibilities

DSC Skippers:

1. Adhere to this Use Policy.
2. Follow all applicable Canadian and International laws and regulations when motoring or sailing Light Spirit.
3. Review the DSC.01.12-Light Spirit-Sailing Log to verify that the Light Spirit is sea worthy prior to casting off from the dock.
4. Sign the DSC.01.12-Light Spirit-Sailing Log – every time Light Spirit leaves the dock – declaring that the tasks detailed in the DSC.01.11-Light Spirit-Mandatory Skipper Checklist were completed in full. Any problems found during the checks must be reported to the DSC Fleet Maintenance person as soon as reasonably possible and must also be recorded in the DSC.01.12-Light Spirit-Sailing Log. The checklist is meant to help make certain that the Light Spirit is always left in the same state it is found and it has been left in a sea worthy state for the next Skipper.
5. Report propane use in trip report, and fill propane if used on an extended trip.



6. Rinse boat deck with fresh water after use including anchor chain and rope if used.
7. Flush engine cooling system with fresh water from hose on dock.
8. Empty the holding tank at the pump out station near the gas barge.
9. Report mishaps such as but not limited to: groundings, collisions, lost or broken parts, engine problems, etc. that occur during a sail to the DSC Fleet Maintenance person immediately upon return to the dock. These mishaps must also be recorded in the DSC.01.12-Light Spirit-Sailing Log.
10. Are fully responsible and accountable for their actions and the actions of their crew.
11. Submit trip completion report to lightspiritskippers@googlegroups.com. Failure to submit trip completion report may restrict future bookings.

18. Usage Policy Violations

DSC Skippers who violate this Use Policy may be subject to sanctions as deemed appropriate by the DSC Commodore up to and including revocation of the DSC Skipper certification and/or DSC Membership.

19. Capital Replacement Fund

50% of skipper's annual fee to be placed in Capital Replacement Fund when possible.